

Name:	
Address:	

Phone Number:		Mobile:	
Email:		Trading Name:	
Website:		Facebook:	

Please provide a brief description of the products you intend to sell at B.O.M.

Please tick all categories below that apply to your products.

Locally Produced	<input type="checkbox"/>	Organic	<input type="checkbox"/>	Sustainable	<input type="checkbox"/>
Vegan	<input type="checkbox"/>	Vegetarian	<input type="checkbox"/>	Cruelty free	<input type="checkbox"/>
100% Natural	<input type="checkbox"/>	Home made	<input type="checkbox"/>	Craft Produced	<input type="checkbox"/>
Artisanal	<input type="checkbox"/>	Free Range	<input type="checkbox"/>	Skilled Production	<input type="checkbox"/>

Which Days do you intend to trade?	M	T	W	T	F	S	S
How many stall pitches do you require?	1	2	3	4	5	6	6+
How many electric plug items needed?	1	2	3	4	5	6	6+

Applications are subject to a selection process. When we receive an application we look at the following aspects: Product Quality, Presentation, Value for Money, Traceability, Honesty and authenticity of the Product and Specialisation or its unique qualities. Please provide as much information as possible on the application form and remember to attach images of your goods, pricing details, stall presentation and any relevant experience you may have.

Please note that unless all required documents are completed and approved by the Market Management in writing, temporary traders will not be able to trade at Brighton Open Market. While we have tried to ensure that all information contained in this application form is accurate, it is not provided as a warranty or contract and all agreements or licences are issued subject to terms acceptable only to Brighton Open Market.

Market Stalls. Our Market Stalls measure 6' by 3' (1.8M x 0.91M) and are priced seasonally, they have a waterproof canopy and a table top and will be supplied with LED lighting as we move into autumn and winter seasons. Please remember to bring your own table cloth, chair, and any fixings or decorations for your stall as these are not provided. You are highly recommended to display a sign or banner with your business details printed clearly. If you require power you will also need to bring your own 3-5 metre extension cable. If

you require power for lights etc. Standard charging / LED lights electric hook ups are available at a daily fee of £2.50 per plug. Larger appliances using more power such as heaters are charged at £7.50 per day. Our electrical charging fees are comprised of the cost of electricity and an administration fee.

Trading hours Market stalls are available 9am to 5pm Monday – Saturday. Traders are expected to observe these core hours and commit to a full day’s trading. Subletting or transfer of a stall licence is not permitted. Pitches are allocated on a first come first serve basis on the day although preference is given to those attending regularly.

Public Liability Insurance This covers traders if they are liable for any damage to persons or property when trading in a public space. We require all stallholders to be covered to the value of £5,000,000 (£5 million) (known as Limit of Indemnity).

A policy with a £5 million Limit of Indemnity costs between £60 - £120 per year and quotes can be compared on a variety of sites on the internet. Coverage is also available through membership of the [National Market Traders Federation](#)

Loading, Unloading and Parking Our loading bays are located off Francis Street, BN1 4ZJ, which runs parallel to the market, from Ditchling Road to London Road. It is a one way street, the bay entrances can be found on the right hand side.

Traders may unload from 9AM to 10AM for a maximum of 30 minutes each Trader. Loading in the evening takes place between 6PM and 7PM. Again 30 minutes each Trader. **Parking is not allowed in the loading bay** and remaining in a bay for more than your approved time will result in a charge of £25.00. There are local parking options listed below.

This is a residential area it is very important that noise is kept to a minimum and no unloading takes place on Francis St. If you are waiting to use a loading bay please ensure that you are not blocking road access or the bay doors and that your engines are switched off.

Local Parking is Available at:

- NCP on Providence Place, BN1 4GE is the closest parking with full day Parking.
- City College. The access to the car park is from Whitecross Street, BN1 4DZ and all day parking is an option..
- Richmond Parade BN2 9QD, Grove Hill BN2 9NF and Ashton Rise BN2 9RD are close Pay and Display options (subject to availability) with an 11 hour maximum stay.

You can find more about local parking at [Parkopedia](#).

By signing this document you agree to

- Your application being considered by the Market management and CIC Board. (Your details will not be shared with any other organisations and will be stored securely.)
- To abide by the Market Regulations and Plaza Day Trader Code of Conduct when on the premises.

Print Name	Signature	Date